

# APPLICATION FOR GRADUATION



Office of the Registrar  
Old Main, Room 303  
P: (630) 637-5252 F: (630) 637-5257  
registrar@northcentralcollege.edu

STUDENT ID \_\_\_\_\_ LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE INITIAL \_\_\_\_\_

**I WILL COMPLETE MY GRADUATION REQUIREMENTS AT THE END OF:**

FALL TERM (DECEMBER GRADUATE) 20\_\_\_\_ SPRING TERM (JUNE GRADUATE) 20\_\_\_\_  
WINTER TERM (APRIL GRADUATE) 20\_\_\_\_ SUMMER TERM (SEPTEMBER GRADUATE) 20\_\_\_\_ (complete back)

DAYTIME PHONE: \_\_\_\_\_ I am attending June Commencement YES\_\_\_\_\_ NO\_\_\_\_\_

PERMANENT ADDRESS (DIPLOMA MAILING ADDRESS FOR SEPT, DEC, & APRIL GRADUATES):

NUMBER & STREET \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**DIPLOMA & COMMENCEMENT PROGRAM INFORMATION**

PRINT YOUR NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR DIPLOMA & IN THE COMMENCEMENT PROGRAM.

PRINT YOUR HOME TOWN & STATE (AND/OR COUNTRY) EXACTLY AS YOU WISH IT TO APPEAR IN THE COMMENCEMENT PROGRAM.

**UNDERGRADUATE DEGREE, MAJOR(S), AND MINOR(S)**

DEGREE (check one): BA \_\_\_\_\_ BS \_\_\_\_\_

MAJOR 1: \_\_\_\_\_ MAJOR 2: \_\_\_\_\_

MINOR 1: \_\_\_\_\_ MINOR 2: \_\_\_\_\_

**GRADUATE DEGREE AND EMPHASIS**

DEGREE (check one): MA \_\_\_\_\_ MBA \_\_\_\_\_ MLD \_\_\_\_\_ MS \_\_\_\_\_

Degree Program: \_\_\_\_\_

Degree Emphasis 1: \_\_\_\_\_ Degree Emphasis 2: \_\_\_\_\_

**\*\*\*DUE DATE\*\*\*: Graduation Application is due **MONDAY OF WEEK THREE OF THE TERM PRIOR TO THE TERM OF GRADUATION.** (Week 3 of winter for June graduation.) Check deadline dates on the Office of the Registrar website or in the Office of the Registrar.**

**\*\*\*LATE FEE\*\*\*: A **\$150 LATE FEE** is assessed if the application is received **AFTER THE MONDAY OF WEEK THREE OF THE TERM PRIOR TO THE TERM OF GRADUATION.** A **\$200 LATE FEE** is assessed if the application is received after the first day of the term of graduation.**

STUDENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ADVISOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

# COMMENCEMENT CEREMONY PARTICIPATION FORM

## PLEASE READ CAREFULLY

Please complete and return this form **WITH** your graduation application to the Office of the Registrar by **5:00pm, on the third Monday in January, ONLY if you meet the criteria on this form and are a prospective graduate for the Summer Term.** After the third Monday in January, late fees will apply. Details are available on the graduation application schedule available in the catalog: <http://catalog.noctrl.edu/content.php?catoid=9&navoid=702>

**Participating in the ceremony does NOT mean that your degree is conferred. Once you complete your remaining requirements, your degree will be awarded.**

1) Will you participate in the Commencement ceremony in June?

\_\_\_\_\_Yes    \_\_\_\_\_No

2) I will take the following course work at NCC or other college or university (Request to Transfer Coursework form must also be submitted) during the Summer term:

Course Number	Course Title	NCC or other college/university

*Undergraduates: Graduation honors (i.e., cum laude, magna cum laude, summa cum laude) will not be noted in the current Commencement Program. Graduation Honors will be recognized in the program the year the degree is completed.*

### COMMENCEMENT CEREMONY PARTICIPATION OPTIONS

**Undergraduate** students may be granted permission to participate in the commencement ceremony without having all requirements fulfilled if:

1. they have an approved graduation application on file with the Office of the Registrar and a **cumulative grade point average of 2.0 or better** and **their major GPA is 2.0 or better at the end of Spring term**
2. they will complete graduation requirements by the end of the Summer term, for which they are registered (may be full-time)

**Graduate** students may be granted permission to participate in the commencement ceremony without having all the requirements fulfilled if:

1. the Project or Thesis is completed by the end of Spring term
2. only one course remains to be completed by the end of Summer term

I have read and understand the options for participating in June Commencement. **If any information included on this form changes between now and graduation, please contact the Office of the Registrar to update.**

STUDENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_